



Reaccredited 'A+' with 3.51 CGPA For Third Cycle By NAAC | College with Potential for Excellence

Please find below the cut off percentage of the 2nd Merit list of B. Com and B.A.

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SYMBIOSIS COLLEGE OF ARTS AND COMMERCE

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The admission process for AY 2025-26 will be online. The student is not required to come to college physically, but he/she will have to fill the admission form, select the subjects and pay the course fees for the completion of the admission. Therefore, please check all the instructions carefully and follow the process thoroughly.

The merit-listed students for both, 1st and 2nd merit lists are required to complete their admission procedure by **17th June 2025, 11.59 pm.**

IMPORTANT NOTICE:

1. Students from the above merit Lists will receive invitation email from the college once the Merit list is published. Selected students from the Merit List can view their results on the college website.
2. **Students need to fill the online Admission form and pay the course fee for securing the admission.**
3. If the student has entered the percentage on the basis of 'best of four' or 'best of five' subjects, s/he will not be admitted even though his / her name appeared in the merit list on the basis of those marks.
4. All admissions to FY B.Com. Accounting and Finance (Integrated with ACCA), F.Y. B.Com. Business Analytics (Integrated with IoA), F.Y. B.Com. Management Accounting (Integrated with CMA) are purely on merit basis.
5. All admissions to B.Com. Regular and B.A. Regular programme are purely on merit, in concurrence with the reservation rules of the Government of Maharashtra.



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6. Reservation under caste category is available for students from Maharashtra having valid caste certificate issued by the Government of Maharashtra. If the student does not have his/her valid Caste Certificate, then his / her admission will not be processed under the respective caste category.
7. The merit lists for special quotas will be released along with the third merit list. However, students who have applied under a special quota and have marks above the general merit list cut-off are advised to check if their names appear in the general merit list.
8. The admissions under the 'Sports and Cultural' quota will be offered on the basis of performance of the students in those respective areas.
9. The College fees will be charged according to the programme, residential status, optional subject selected / allotted etc. Student can check the fee structure displayed on the college website.
10. Though the student has selected the major and optional subject of his / her choice, the subject will be allotted to the student depending upon the availability of the seats.
11. A student is required to pay College fees online through Credit Card/ Debit Card/ Net Banking/UPI.
12. Students are required to submit the Admission form (please download from your login), Fees receipt (please download from your login) and other relevant documents once the college will start. Schedule for document verification and submission will be displayed on the college website shortly. Admission will be confirmed only after completing this process.

Symbiosis does not accept any Donation or Capitation for the admission to any Academic Programme. Students are cautioned against falling prey to any assurances offered for admissions by any individual or an organization.

All admissions will be offered on the first come first served basis.



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STEPS FOR SECURING ADMISSION

1. A student who has been selected in the merit list will be able to view his / her merit list status by clicking 'View Result' button by using his/her login ID and password, and then using the given link, he / she can get the offer letter for the selected programme.
2. The offer letter contains the link to fill the admission form.
3. The student is expected to fill up the admission form carefully and select the Major and Optional subject. However, the final allotment of the Major and Optional subject will be done at the time of fee payment on the availability of subject and on first come first served basis.
4. Major and Optional subjects once allotted at the time of admission will not be changed.
5. There will be extra fees of Rs. 10,000/- for the subject Computer Application and Rs. 5,000/- for French.
6. After filling the online admission form and paying the course fees the student need to join the college as per notice. College opening notice will be displayed on the college website shortly.
7. After filling online admission form the student will get the facility to pay the College course fees and secure his / her admission.



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8. The **original copies** of the following documents of the student will be verified once the college will start (Document verification and submission schedule will be displayed on the college website/Notice board shortly).

a.	Statement of Marks	
b.	Migration Certificate	for students from other than Maharashtra State Board
c.	Passing Certificate	for students from other than Maharashtra State Board
d.	Leaving Certificate	
e.	Migration Certificate	for students from other than Maharashtra State Board
f.	Passing Certificate	for students from other than Maharashtra State Board
g.	Caste Certificate	for students from Maharashtra State only
h.	Domicile Certificate	for students from Maharashtra State only
i.	Gap affidavit	if applicable
j.	Special quota (Defense/Ex-servicemen/Sports/NER/Physically Challenged)	Original and self-attested photocopy of the documents related to etc. - If applicable)
k.	EWS Certificate	in case of EWS students
l.	Pre-merit application form (only one printout)	Available online – please take back to back printout
m.	Aadhaar card	



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9. The following **original documents** will be retained by the college at the time of physical verification of documents.

1	Leaving Certificate
2	Migration Certificate
3	Gap affidavit (if applicable)

PROCEDURE FOR TRANSFER OF PROGRAMME

A student can apply for the transfer of the programme only if his/her name appears in the merit list of programme for which he/she wants to seek admission subject to the availability of seats for the said programme.

1. The student has to make an online request for the transfer of programme from his/her login.
2. The student is required to fill the admission form again for the programme for which he/she has applied for the transfer.
3. While filling the admission form, the student has to again select the subjects for the new programme along with the other required details. The student may not get the subjects which were selected earlier for the previous programme.
4. After duly filling the entire form, the student has to submit the admission form.
5. The college staff will then do the online verification process after which the approval process for the transfer of programme will initiated.



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6. After completion of the approval process from the college authorities, the student can check the payment window from his login to check the fee status (payment / refund).
7. In case of payment, the student has to pay the balance amount immediately. If there is a refund, the same will be processed by the college in due course of time.

Please note that the above entire procedure will take one working day.

- For any admission related queries, please write us at – fyadmission25-26@symbiosiscollege.edu.in
- For any fee related queries, please write us at – feequeries@symbiosiscollege.edu.in
- For any hostel related queries, please write us at – hostel@symbiosiscollege.edu.in

[View Result](#)

[Fee Payment](#)