

**Syllabus
for
General Paper (COQP11)**

Note:

- i. *The Question Paper will have 75 questions.*
- ii. *All questions will be based on Subject-Specific Knowledge.*
- iii. *All questions are compulsory.*
- iv. *The Questions will be Bilingual (English/Hindi).*

General Paper (COQP11)

1. English Comprehension

English Grammar
English Usage Errors
Jumbled Para
Sentence Correction
Sentence Improvement
Reading Comprehension
Paragraph Completion
One-word Substitution
Synonyms & Antonyms
Idioms & Phrases

हिन्दी पाठ बोधन (Comprehension)

हिन्दी व्याकरण
अशुद्ध प्रयोग
परिच्छेद का उचित क्रम
वाक्य शुद्धि
वाक्य परिष्कार
पाठ बोधन
वाक्य की पूर्णता
अनेक शब्द के लिये एक शब्द
समानार्थी एवं विलोम
मुहावरे एवं कहावते

2. General Knowledge/Awareness

Literature
History
Indian Constitution
Personalities
Sports
National and International Economy
Economics
Science
Politics
Legal Awareness
Trade Awareness
Geography
Culture

3. Computer Basics

Fundamentals of Computer
Computer Abbreviations
Computer Shortcut Keys
Microsoft Windows
Microsoft Office
MS Word
Types of Computer
Storage Devices
Hardware and Software
Input and Output Devices
Internet
Computer Networks
Websites
Web Browsers
Computer Virus
Important Computer-related Terms

4. General Aptitude & Logical Reasoning
General Aptitude

Clocks
Calendar
Average
Simplification

General Paper (COQP11)

Problems on Ages/Numbers/Train
LCM and HCF
Percentage
Profit & Loss
Partnerships
Compound Interest
Ratio & Proportion
Simple Interest
Time & Work
Pipes & Cisterns
Time & Distance
Stock & Shares
Discount/Bankers Discount
Geometry & Mensuration
Sets & Union
Permutation & Combination
Mixture & Allegation
Area
Volume and Surface Area

5. Logical Reasoning

Ranking Tests
Linear
Arrangements
Matrix Arrangements
Sequencing
Statements Arguments
Cause and Effects
Statements Assumptions
Statements and Conclusion
Number Series
Blood Relationship Tests
Coding and Decoding
Inferences
Non-Verbal Reasoning
Analogy Test
Symbol Based Problems
Direction and Distance Test
Analytical Reasoning